

Action Items Arising from September 12, 2012 PEIHSF Board Meeting

1. ACTION ITEM: Shirley Jay will continue to gather information on different options for the federation's banking, comparing TD to ScotiaBank to the Credit Union.
2. ACTION ITEM: Committee chairs (Owen, Pam and Sue) to call together meetings of their respective subcommittees and report back progress at the next meeting.
3. ACTION ITEM: Sue will report back on the amounts and expiration dates of the additional GICs purchased with the provincial grant money.
4. ACTION ITEM: Shirley will draft a news release with the PEIHSF perspective on the SHAPES data; Owen will assist.
5. ACTION ITEM: Peter to refine the letter to CHSF in consultation with past presidents and Shirley.

Prince Edward Island Home and School Federation Inc.

Board of Directors Meeting – September 12, 2012

Three Oaks Senior High Library, Summerside

Call to Order

The meeting was called to order by President Pam Montgomery at 6:44 p.m.

In attendance were: Pam Montgomery (President), Lisa Geldert (Vice-President), Owen Parkhouse (Past-President), Peter Rukavina (Secretary), Ken Williams (Region 1 Director), Joanna Stewart (Region 2 Director), Lee Gauthier (Region 3 Director), Shelley Muzika (Region 3 Director), Michael Pendergast (Region 4 Director), and Shirley Smedley Jay (Executive Director).

Also in attendance, for the first part of the meeting, was appointed trustee Gary Doucette, former chair of the Western School Board.

Regrets were received from Sue Pettit (Treasurer), Raeann Kinch (Region 1 Director), Adam Baldwin (Region 2 Director) and Karla Thompson (Region 4 Director) .

Peter Rukavina acted as recording secretary.

Update from Gary Doucette

Appointed trustee Gary Doucette updated the board on the progress of integration of the Eastern School District and Western School Board into the new English Language School Board.

Approval of Agenda

MOTION: That the agenda be approved as circulated. Moved by Lisa Geldert. Seconded by Shelley Muzika. **MOTION CARRIED.**

Approval of Minutes of August 7, 2012 Meeting

MOTION: That the minutes of the August 7, 2012 meeting be approved as presented. Moved by Lee Gauthier. Seconded by Ken Williams. **MOTION CARRIED.**

Business Arising from the Minutes

ACTION ITEM: Shirley Jay will continue to gather information on different options for the federation's banking, comparing TD to ScotiaBank to the Credit Union.

Regional Directors are encouraged to continue to the process of reaching out to their local presidents.

It was agreed that appointing subcommittee chairs would expedite the process of having the committees meet and report back; the following were agreed upon:

Survey Committee - Owen (members Peter, Pam, Shirley and Karla)
Law & Order Committee - Pam (members Owen, Adam and Lee)
Budget/Finance Committee - Sue (members Lisa and Lee)
60th Anniversary Committee - Owen (members Joanna, Michael and Shelley)

ACTION ITEM: Committee chairs (Owen, Pam and Sue) to call together meetings of their respective subcommittees and report back progress at the next meeting.

Financial Report

Sue Pettit was absent so a brief financial update was presented, with figures as of August 31, 2012:

- Current Account: \$27,286.42
- GIC 1: \$40,000.00 matures September 21, 2012
- GIC 2: \$20,000.00 matures November 16, 2012
- Additional GICs purchased to invest provincial grant money; amounts to be reported at next meeting.

ACTION ITEM: Sue will report back on the amounts and expiration dates of the additional GICs purchased with the provincial grant money.

MOTION: The Financial Report be accepted as presented. Moved by Shelley Muzika. Seconded by Ken Williams. **MOTION CARRIED.**

Presidents Report

Pam Montgomery presented a report on recent activities:

- the SHAPES presentation by the department and UPEI went well and the PEIHSF was well-represented.
- the PEIHSF has been working with the department on promoting the presentation by Dr. Avis Glaze on Sept. 24.

ACTION ITEM: Shirley will draft a news release with the PEIHSF perspective on the SHAPES data; Owen will assist.

Executive Director's Report

Shirley Jay circulated a report of her recent activities.

New Business

Parent Engagement Survey

The RFP for the survey was posted to our website and distributed to newspapers.

60th Anniversary

Owen Parkhouse had nothing new to report on the 60th anniversary celebrations; he will strike a meeting of the subcommittee and report back at the next meeting.

New Website

Peter Rukavina provided a brief demonstration of the federation's updated website, and thanked Tanner Brine, our summer intern, for excellent service to the federation over the summer.

Request from PEI Teacher's Federation

Shirley received a request from the PEI Teacher's Federation to support a proposal to change the date of the March Break in 2013 to avoid the break being too close to the Easter Break, with the attendant anticipated additional student and teacher time-off this would precipitate.

It was agreed that it was too late in the process to effect such a change: many families have already made March Break plans.

MOTION: The PEIHSF not support the proposal by PEITF to move the 2013 March Break. Moved by Peter Rukavina. Seconded by Lisa Geldert. **MOTION CARRIED.**

Canadian Home and School Federation

It was agreed that additional elaboration to the "we will not be renewing" letter to the Canadian Home and School Federation would be useful, explaining the context of our decision. Peter agreed to consult with past presidents in this regard.

ACTION ITEM: Peter to refine the letter to CHSF in consultation with past presidents and Shirley.

Semi-Annual Meeting

After feedback was received from Gary Doucette it was agreed that it would be wise to consider moving the Semi-Annual meeting date. Shirley will coordinate with the Minister's office, and with the office of the ESLB

Adjournment

The meeting adjourned at 8:32 p.m.