

Prince Edward Island Home and School Federation Inc.

Minutes of the 60th Annual General Meeting – April 13, 2013
Rodd Charlottetown Hotel, Victoria Room, Charlottetown

Call to Order

The meeting was called to order by President Pam Montgomery at 8:55 p.m.

Marion Murphy acted as Parliamentarian. Peter Rukavina acted as Recording Secretary. There were 64 voting delegates in attendance and 1 non-voting delegate. Of the 54 member schools of the Federation, 33 schools were represented.

Marion Murphy led the Home and School Prayer and Creed.

President Pam Montgomery introduced the head table and members of the PEIHSF executive in attendance.

Approval of Agenda

MOTION: That the agenda be approved presented. Moved by Shelley Muzika. Seconded by Ellen Campbell. **MOTION CARRIED.**

Approval of Minutes of 2012 Annual General Meeting

MOTION: That the minutes of the 2012 Annual General Meeting meeting be approved presented. Moved by Owen Parkhouse. Seconded by Lee Gauthier. **MOTION CARRIED.**

President's Report

Pam Montgomery referenced her printed President's Report, included in the Book of Reports, and provided a brief summary of the highlights of the year.

Financial Report

Treasurer Shelley Muzika presented a report on the financial position of the PEIHSF, referencing the financial information starting on page 27 of the book of reports.

- In 2012 total revenue was \$86,446 mostly from grants.
- There was a marked decrease in charitable donations; in 2011 this was largely made up of directed donations for local home and school projects, where PEIHSF issued a tax receipt and passed the funds to the local; this was not repeated in 2012.
- Revenue exceeded expenses by \$24,462.
- Cash at beginning of the year was \$121,813; at the end of the year it was \$141,114.
- The hiring of a Parent Leadership Coordinator did not happen until late in the fiscal year, which explains, in part, the additional cash at year-end.

MOTION: That the Financial Report be accepted as presented. Moved by Shelley Muzika. Seconded by Joanna Stewart. **MOTION CARRIED.**

Other Reports

President Pam Montgomery referenced the reports from the Minister's Advisory Committee on CIT and the Council for a Smoke-Free PEI starting on page 33 of the book of reports.

MOTION: That the other reports be accepted as tabled. Moved by Ken Williams. Seconded by Joanna Stewart. **MOTION CARRIED.**

Resolutions

Shelley Muzika, Treasurer, took the chair for the resolutions portion of the meeting.

RESOLUTION 1/13 PARENT REPRESENTATION ON DEPARTMENT OF EDUCATION COMMITTEES

Submitted by: PEI Home and School Federation Board of Directors

WHEREAS the Prince Edward Island School Act references the need to “encourage good relations among schools, parents and the community and promote family and community awareness of the importance of education” (section 49(h)), and the importance of providing a “channel of communication between the school and the community, and to build awareness among parents of school programs, activities, and issues” (section 67(b)), and,

WHEREAS parent representatives on Department of Education and Early Childhood Development committees have, in past, acted as an important connection between home and school, and

WHEREAS in recent years the number of committees and the frequency of meeting of committees has decreased or been suspended entirely, and

WHEREAS the contribution by parents to committees works best when everyone – parents, bureaucrats, policy makers – clearly understands the role of parents on committees,

BE IT RESOLVED that the Department of Education and Early Childhood Development formalize the communication to the PEI Home and School Federation of which committees are active, which are inactive, and which have been suspended, and

BE IT FURTHER RESOLVED that there is provision for PEI Home and School Federation representation on all committees, and

BE IT FURTHER RESOLVED that the description of the role of parent representatives is formalized so that it is clear to the representatives, to the PEI Home and School Federation, and to other committee members what the parent representative's role is (are they voting members? do they receive copies of the minutes? may the minutes be circulated to parents for consultation? will provision be made to schedule meetings to accommodate parent schedules?)

Destination: Department of Education and Early Childhood Development

MOTION: To approve Resolution 1/2013. Moved by Peter Rukavina. Seconded by Lee Gauthier. **MOTION CARRIED.**

RESOLUTION 2/13 CROSS-APPOINTMENTS BETWEEN HEALTH PEI AND ENGLISH LANGUAGE SCHOOL BOARD

Submitted by: PEI Home and School Federation Board of Directors

WHEREAS in recent years there has been a move to centralize the operational authority for both health and wellness (through the creation of Health PEI) and education (through the creation of a single English Language School Board), and

WHEREAS there is an increasing awareness of the connections between mental and physical health and success in education, and

WHEREAS many operational issues relating to public school education can benefit from the perspective, resources and services of the health system, and

WHEREAS many operational issues in relation to mental and physical health can benefit from the perspective, resources and services of the public education system,

BE IT RESOLVED that Health PEI and the English Language School Board cross-appoint *ex officio* members to each other's boards.

Destination: Department of Education and Early Childhood Development
Department of Health and Wellness
Health PEI
English Language School Board
Premier of Prince Edward Island

MOTION: To approve Resolution 2/2013. Moved by Peter Rukavina. Seconded by Joanna Stewart. **MOTION CARRIED.**

RESOLUTION 3/13 CHANGE PEIHSF REGIONAL BOUNDARIES TO MATCH FAMILIES OF SCHOOLS

Submitted by: PEI Home and School Federation Board of Directors

BE IT RESOLVED that the PEI Home and School Federation increase the existing eight regional directors to ten to align with the family of school boundaries.

Destination: Minister of Education and Early Childhood Development
English Language School Board

MOTION: To approve Resolution 3/2013. Moved by Owen Parkhouse. Seconded by Joanne Stewart. **MOTION CARRIED.**

RESOLUTION 4/13 SUBSTANCE ABUSE EDUCATION FOR STUDENTS PARENTS & EDUCATORS

Submitted by: Stonepark Home and School Association

WHEREAS in recent months we have noticed increased media attention on drug and alcohol use in Island teenagers, and

WHEREAS Home and School should be involved in issues that affect learning in our schools, and

WHEREAS some teachers estimate that 30% of their day is spent dealing with issues in the classroom that are not curriculum oriented, and

WHEREAS any distractions from academic achievement affects all students in the classroom, and parents may be unaware of the drug and alcohol use in our teenagers, and

WHEREAS the Prince Edward Island 2007 Student Drug Study reported 51 per cent of students surveyed reported using some form of substance abuse, and

WHEREAS it also stated that 8 per cent of Grade 7 students and 77 per cent of Grade 12 students said they drank alcohol, 45 per cent of them said they were intoxicated, and

WHEREAS in 2007 one out of five Island youth stated that they had a pattern of high risk behavior when they used alcohol or drugs, and

WHEREAS we need to engage parents and guardians in the discussion of substance abuse at this vulnerable age, and

THEREFORE BE IT RESOLVED that a Peer to Peer Drug Awareness Program is offered to our students, and

BE IT FURTHER RESOLVED that the PEI Departments of Education and Health initiate another comprehensive "drug use" survey of Island youth and release the data to all parents/guardians, and as a follow up provide resources and training for all Intermediate and High School based student services teams in the area of signs of usage and education (First Contact program), and

BE IT FURTHER RESOLVED that the PEI Departments of Education and Health establish a consistent presence and personnel from Addictions PEI that is available to the schools in support of this ever-increasing problem.

Destination: Minister of Health
Minister of Education and Early Childhood Development
Minister of Environment, Labour and Justice
English Language School Board
French Language School Board

MOTION: To approve Resolution 4/2013. Moved by Gloria Hastie. Seconded by Joanne Dunne. **MOTION CARRIED (with one abstention).**

RESOLUTION 5/13 SHAPES SCHOOL-BASED DATA

Submitted by: PEI Home and School Federation Board of Directors

WHEREAS the SHAPES survey provides schools with valuable data about student mental health, nutrition, fitness and substance abuse issues, and

WHEREAS parental engagement is key to interventions and program modifications required to use SHAPES data to improve student health, and

WHEREAS SHAPES data is currently made available to parents at the discretion of school principals, many of whom have opted not to share the data;

BE IT RESOLVED that the PEI Home and School Federation request the Minister of Education and Early Childhood Development to ensure that school-based data is reported to parents and teachers in each school thereby allowing them to collaborate on the results.

Destination: Minister of Health
Minister of Education and Early Childhood Development
English Language School Board

AMENDMENT PROPOSED: Add “BE IT RESOLVED that all schools be required to participate in the SHAPES survey”

AMENDMENT PROPOSED: Add “in a timely fashion” to “is reported to parents and teachers” and add “original” to “school-based data”.

MOTION: To approve Resolution 5/2013. Moved by Peter Rukavina. Seconded by Lee Gauthier. **MOTION CARRIED AS AMENDED.**

Nominating Committee

Chair of the Nominating Committee Owen Parkhouse presented the report of the committee, putting forward the following nominations for vacant positions on the PEIHSF board:

Vice-President: Peter Rukavina (filling year 2 of Lisa Geldert’s 2-year term)
Secretary: Ellen Campbell
Treasurer: Shelley Muzika
Region 3 Director: Ricardo Angel
Region 4 Director: Shelley Keenan

Nominations from the floor were invited for these positions and for vacant positions in regions 1 and 2; the followed were nominated from the floor:

Region 2 Director: Margie Donovan

No nomination was received for region 1 director.

MOTION: That the candidates presented to fill the vacant positions on the PEIHSF be confirmed as presented. Moved by Owen Parkhouse. Seconded by Shelley Muzika. **MOTION CARRIED.**

The 2013-2014 PEIHSF Board of Directors and Executive will thus consist of:

Executive		<i>Term Expires</i>
President	Pam Montgomery	2014
Past-President	Owen Parkhouse	2014
Vice President	Peter Rukavina	2014
Treasurer	Shelley Muzika	2015
Secretary	Ellen Campbell	2015

Regional Directors

Region 1	Ken Williams	2014
Region 1	<i>To be appointed by the board</i>	2015
Region 2	Joanna Stewart	2014
Region 2	Margie Donovan	2015
Region 3	Ricardo Angel	2015
Region 3	Lee Gauthier	2014
Region 4	Shelley Keenan	2015
Region 4	Michael Pendergast	2014

PEIHSF board was inducted by Marion Murphy. Pam Montgomery declared the regular business portion of the meeting concluded; Lee Gauthier, seconded by Ken Williams moved for adjournment.