

Action Items Arising from November 24, 2011 PEIHSF Board Meeting

1. ACTION ITEM: A resolution regarding available time for lunch in schools is still being developed by Owen and Shirley.
2. ACTION ITEM: We have not yet requested maintenance schedules for the schools; Owen to pursue this.
3. ACTION ITEM: Peter Rukavina has yet to develop the “shared technical infrastructure” report, but will work on this.
4. ACTION ITEM: We did not, because of time constraints, hold the “brainstorming session” for local presidents in November, but we plan to organize this for January, possibly for January 19th.
5. ACTION ITEM: The “succession plan” committee has yet to meet. This will happen in the new year.
6. ACTION ITEM: A subcommittee of Shirley, Owen and Shelley will fine-tune to budget before submission to the Department of Education.
7. ACTION ITEM: The Education Governance Commission has invited us to present to them, and Peter, Sue, Owen, Pam and Shelley agreed to attend. This group will meet in advance to determine how to best represent the views of the Federation.
8. ACTION ITEM: Peter Rukavina agreed to lead a subcommittee to work on plans to commemorate the 160th anniversary of free public education on Prince Edward Island in 2012.

Prince Edward Island Home and School Federation Inc.

Board of Directors Meeting – November 24, 2011

Room 121, Royalty Centre, Charlottetown

Call to Order

The meeting was called to order by President Owen Parkhouse at 5:58 p.m.

In attendance were: Owen Parkhouse (President), Peter Rukavina (Secretary), Lainey Williams (Region 1 Director), Shelley Muzika (Region 3 Director), Lisa Geldert (Region 3 Director), LaVerne MacKinnon (Region 4 Director) and Shirley Jay (Executive Director).

Peter Rukavina acted as recording secretary.

Approval of Agenda

MOTION: That the agenda be approved as circulated. Moved by Shelley Muzika, Seconded by LaVerne MacKinnon. **MOTION CARRIED.**

Approval of Minutes of September 8, 2011 Meeting

MOTION: That the minutes of the September 8, 2011 meeting be approved as circulated. Moved by Lisa Geldert, Seconded by Lainey Williams. **MOTION CARRIED.**

Business Arising from the Minutes

Maureen Kerr did the technical training at the Presidents/Treasurer training meeting in Charlottetown; Janice McKendrick did the training at the Summerside meeting.

ACTION ITEM: A resolution regarding available time for lunch in schools is still being developed by Owen and Shirley.

The pre-semi-annual “meet and greet” was held in the Harmony House lounge and was judged to be a great success.

ACTION ITEM: We have not yet requested maintenance schedules for the schools; Owen to pursue this.

There was no date conflict for the SHAPES workshop.

ACTION ITEM: Peter Rukavina has yet to develop the “shared technical infrastructure” report, but will work on this.

ACTION ITEM: We did not, because of time constraints, hold the “brainstorming session” for local presidents in November, but we plan to organize this for January, possibly for January 19th.

No letters were sent to newspapers during the election campaign, but there were interviews in the media with Owen.

ACTION ITEM: The “succession plan” committee has yet to meet. This will happen in the new year.

It’s unclear as to whether or not the CBC did have an “education debate” on their website or not, but no televised or radio debate was held.

Financial Report

Treasurer Sue Petit was unable to attend the meeting, so Peter Rukavina presented a brief financial update.

- Signing authority has been transferred from Tom to Sue now that Sue has taken over as Treasurer.
- Total balance, all accounts, as of the end of November 4, 2011 was \$132,494.69, which consists of:
 - Current Account: \$42,340.43
 - GIC 1: \$10,154.26
 - GIC 2: \$40,000.00
 - GIC 3: \$40,000.00
- On November 16 a 4th GIC of \$20,000 was created with money from the current account.

MOTION: That the Financial Report be accepted as presented. Moved by Shelley Muzika, Seconded by Lisa Geldert. **MOTION CARRIED.**

A draft budget for the period April 2012 to March 2013 was presented and discussed:

- \$4,200 is expected from member local dues.
- the budget is a copy of what was prepared for 2011-2012
- we asked the Department for \$52,514 last year and received \$37,500.

MOTION: That the budget for 2012-2013 be approved as amended with proposed revenue of \$90,000. Moved by Shelley Muzika, seconded by LaVerne MacKinnon. **MOTION CARRIED.**

There was a suggestion to investigate the “check off” option for United Way funding for Province of PEI employees.

ACTION ITEM: A subcommittee of Shirley, Owen and Shelley will fine-tune to budget before submission to the Department of Education.

There was a suggestion that we work to document the financial contributions of local home and schools to the education system, i.e. to come up with a total dollar and time figure that we could use to show the contribution of home and school.

President's Report

President Owen Parkhouse presented his report, the highlights of which were:

- There was a very positive Atlantic Caucus meeting held this fall, attended on our behalf by Owen and Shirley.
- Owen attended the Canadian Home and School Federation meeting from Nov. 10 to 13 and delivered the message "let's take our head out of the sand," advocating that the organization transition from "being run out of someone's basement" to becoming a well-funded, well-supported organization. The reception to these ideas was positive.
- The Canadian Home and School Federation Annual General Meeting will be held in PEI in 2012 and the tentative suggestion was that if no concrete action emerged from this meeting, the PEI Home and School Federation consider leaving the organization.
- Shirley Jay recalled for those present that the Canadian Home and School Federation also accepts resolutions, and that we could submit these for consideration in the same way that locals submit resolutions to our own AGM.

Parent Engagement Project

The InfoKit is still not released and additional funding is required to complete it.

MOTION: That the budget for the School Toolkit be increased by \$2,000. Moved by Lisa Geldert, Seconded by Shelley Muzika. **MOTION CARRIED.**

Committee Reports

No committee reports were presented.

New Business

Attention was drawn to the Semi-Annual meeting evaluation summary that had been distributed.

Our feedback was sought on the "Inclusive Education Policy" and it was agreed to request removal or modification of the statement "Classroom teachers are the greatest resource in the education system."

ACTION ITEM: The Education Governance Commission has invited us to present to them, and Peter, Sue, Owen, Pam and Shelley agreed to attend. This group will meet in advance to determine how to best represent the views of the Federation.

ACTION ITEM: Peter Rukavina agreed to lead a subcommittee to work on plans to commemorate the 160th anniversary of free public education on Prince Edward Island in 2012.

There was discussion of the 2012 Annual General Meeting, and how to best accommodate the perpetual need for “more brainstorming time.” It was thought we might extend the meeting into the afternoon, but no conclusions were reached.

Adjournment

The meeting adjourned at 8:45 p.m. (no motion for adjournment was made). Next meeting is scheduled for January 26, 2011 in Charlottetown.

A reminder that the Annual General Meeting is April 14th.

These minutes were approved as amended (\$35,000 grant figure changed to \$37,500) at the meeting of January 31, 2012 in a motion by Lainey Williams and seconded by Pam Montgomery.