

PRINCE EDWARD ISLAND HOME AND SCHOOL FEDERATION  
BOARD MINUTES (DRAFT)  
Thursday, January 26, 2017, 6:30 P.M.  
Elm Street Elementary School, 256 Elm Street, Summerside, PEI

In attendance: Lisa MacDougall (President), Peter Rukavina (Past President), Cory Thomas (Vice President), Shelley Muzika (Treasurer), Heather Mullen (Secretary), Shirley S. Jay (Executive Director), Trevor Moase (Kensington), Donna MacLeod (Kinkora), Kelly Herget (Westisle - Skype), Nathan Jay (Morell), Virginia Doyle, (Three Oaks)

Regrets: Tami Lewis (Charlottetown Rural), Sandy Nicholson (Colonel Gray), Leah Munro (Montague), Tara Hill Burke (Souris), Windsor Wight (Bluefield)

1. Welcome/Call Meeting to Order

President Lisa MacDougall called the meeting to order at 6:30 p.m.

2. Approval of Agenda January 26, 2017

Moved by Nathan. Seconded by Cory. Motion carried.

3. Approval of Minutes November 24, 2016

Additions:

A. Attendance: Add Nathan Jay

B. 5 4 LPAC Peter sits on Stars for Life Board

Motion: To approve minutes with amendments. Moved by Cory. Seconded by Trevor. Motion carried.

4. Business Arising (See *Action List*)

i. Associate Members / Non-voting partners costs: Peter deferred.

ii. Shelley/Heather after Treasurer's report

5. Reports

5.1 President Report - Lisa's report is in meeting handouts. Highlights include:

- Collaboration and Facilitation Course work continues; wraps up January 25<sup>th</sup>.
- Lisa was invited to sit on the board of the national group, Coalition For Healthy School Food; she reported PEI's progress at a recent teleconference meeting; federal strategy and research can be accessed/utilized by PEI; Work in New Brunswick with MBA on the economic return on sourcing local program
- Ongoing discussion on school food with Parker Grimmer and John Cummings, Public Schools Branch is very open as compared to previous discussions last fall. They are looking at shorter contracts to allow for other ideas and open to working with us around school food policy. A one-year maximum contract should be specified.
- PEIHSF School Food Guiding Principles document for board members to review.
- Advocate for the need to have more resources for school food
- Peter emailed the Premier about school food and John Jamieson, Deputy Minister Agriculture and Fisheries replied; they are working on it and looking to pilot something in Fall 2017; looking for funding for 2017/18. Excited to move it forward and acknowledge the Semi-Annual meetings role in their decisions.
- Meeting is pending at Montague Regional High School; they want to take over the cafeteria and replace with healthy food and are looking to tie the school food into the curriculum.

### Next steps for PEIHSF:

- Currently: Toolkit; School food research from Tracy Michaels; Invite Tony to lead Youth Forum; Jeff Eagar working on PEI School Food Video
- PEIHSF needs to continue to guide the process; Keep getting the word out there – even once it starts working champion it
- Extremely encouraging information from John Jamieson, Deputy Minister Agriculture and Fisheries. It is great that the Premier wants this to happen.
- Question came up at PSB: Is “free” your hill to die on? No is the answer. An affordable fee is not out of the question.
- Key is the fact that PEIHSF will present Guiding Principles to the PSB to lead the conversation on how a healthy school food program needs to work
- A provincial school food council could be formed with PEIHSF as members; this body would determine guiding principles based on the document being submitted by us.
- The role over time will be to hire a consultant to provide training and/or facilitating people at the all levels.
- Culinary Arts offers good connections in many ways to this initiative.

ACTION: Board members asked to take a close role at the PEIHSF School Food Guiding Principles.

### 5.2. Office Report – Report attached. Highlights from Shirley’s report

- Work coming out of discussion by AGM planning committee – the committee will finish the details of the event to finalize the registration brochure; Peter will assist with AGM online registration.
- Possible funding for School Food: Joanne Ings, incoming president for Royalty Rotary Club asked if PEIHSF could use \$30,000/year over three years for a school food project.
- Steven McQuaid, late president of the Community Foundation of PEI, presented PEIHSF’s School Food program concept to a Charlottetown Rotary Club; Community Foundation of PEI was contacted for information on funding possibilities; nothing available currently; will contact a second time in February
- Don Glendenning, Education 20/20 Education Award; PEIHSF would qualify and can be nominated for the award for school food initiative
- School Food: Cafeteria Man – Alberton/Vernon River group interested in learning more; A one page update on school food to be compiled for directors to take to DAC meeting
- Department of Education requested a PEIHSF school calendar representative – Lisa to serve
- Count your Cubes, an initiative to raise awareness about sugar intake, asked for PEIHSF to support their February/March campaign by circulating post cards and Facebook and Twitter.
- Welcome to Kindergarten - PEIHSF brochure will included in WTK kits again this year.
- Extra Mile Awards votes are due Jan. 25<sup>th</sup>.
- No resolutions submitted yet; promise of three to come on topics of school food, lunch eating time frames and school counsellors
- One Parent Engagement project submitted; promise of more to come by Jan. 27<sup>th</sup>.

### 5.3 District Advisory Council meeting

These meetings focused on school review discussion and are being held one hour prior to school review public meetings.

### 5.4 Learning Partners Advisory Council meeting (Peter)

DEC 5- met in Abrams Village. 75% attendance. The meeting was the final fine tuning of position paper. Feedback is welcome - from the public. Peter-presented a proposal for a working group – rapid response unit to learning barriers. They felt it should serve a broader group. Premier spoke favourable of Chef Tony's visit to PEI and the work PEIHSF is doing in regards to school food.  
No future meetings scheduled.

## 6. Finance Report

### 6.1 Finance update

Note: 2017-2018 grant request to Education Minister, submitted Dec. 23/16, being considered.

Finance report was attached with the minutes.

## 7. New Business

### 7.1 April 8<sup>th</sup> Annual Meeting & Conference Planning

The planning committee will be looking into an interactive session will be Round Table with facilitators with new Dr. Helen MacDonald Scholars;

Suggestions ideas for the AGM: presentation to recognize scholars; Dr. Helen's children: Wayne Storey and David MacDonald to be invited to AGM; School Food: Rachel Schofield-Martin, NB; Summit of DAC/Principal council representatives.

### 7.2 Discussion of school food guiding principals document (in progress) - Lisa prepared draft for board members to review

Action: Board to review School Food Guiding Principles and respond to Lisa a s a p.

### 7.3 Discussion/update about the school review process

Quality of the maps is poor; appointed vs. elected trustees; West Prince United Home and Schools noting lack of support from PEIHSF; overall sense is that more time is needed for this type of review;

PEIHSF to meet with Public Schools Branch trustees to discuss school review process.

Lisa to draft president memo offering support facilitation support.

ACTION: Peter to chair AGM Nominations committee.

Next Meeting: Thursday, March 2 or 9, 2017 - Charlottetown

MOTION: To adjourn. Moved by Nathan. Seconded by Kelly  
Adjournment

Respectfully submitted by,

Heather Mullen, PEIHSF Secretary

## **ACTIONS:**

1. Peter to call Nominating Committee meeting
2. Shirley to arrange meeting with Public Schools Branch.
3. Shirley/Shelley will discuss associate membership fee.

**President's Report**  
**January 23, 2017**

**School Food progress and the School Review process**

After a very busy fall, it was nice to have a few slower weeks to relax and enjoy Christmas break! It has been very wonderful to have two excellent staff members who have graciously stepped up to pick up the slack while I adjusted to changes in my home world.

On December 8, I attended the ***Collaborative Leadership and Facilitation Course*** with Shirley and our four Dr. MacDonald scholars. We have had a lot of discussion about how to facilitate discussions about home and school issues such as the school review and school food. Our last days of the course are January 24th and 25<sup>th</sup>. We intend to put our learning to good use soon by offering to provide facilitation services to local home and school associations.

In December, I was invited to join ***the Coalition for Healthy School Food*** Steering Committee and on December 14 and January 18, I attended meetings via teleconference. The members are a very diverse group and represent a wide variety of food programs across the country, but we share the goal of advocating for federal funding to support school food in the provinces.

On December 14 and January 5 and 9, I held School Food Action Committee Meetings to help determine the next steps in our work toward a provincial school lunch program. These discussions resulted in the decision to create a guiding principles document and supported the completion of the work of Tracy Michael.

January 11: Meeting with Parker Grimmer and John Cummings, Public Schools Branch: Peter and I had a productive discussion with Parker and John about "keeping the door open" for alternative approaches to school food, advocating for additional resources for pilot programs, and working together to develop future policy around school food. They agreed that a document outlining our guiding principles would be helpful.

January 19: Meeting with Leah Munro (Montague Area Rep), Sharon Anderson (VP, MRHS) and Shauna Evans-Renaud (Principal, MRHS). Montague Regional High School has been interested in running their own cafeteria for several years and has started working on building a school food program into the curriculum.

Respectfully submitted,  
Lisa MacDougall