

Prince Edward Island Home and School Federation Inc.

Board Meeting Wednesday, May 19, 2016
Room 212 Royalty Centre, Charlottetown PEI

1. Call to Order

President Lisa MacDougall called the meeting to order at 6:30 p.m. (Quorum.)

In attendance: Lisa MacDougall (President), Peter Rukavina (Past President), Cory Thomas (Vice President), Shelley Muzika (Treasurer), Heather Mullen (Secretary), Shirley S. Jay (Executive Director), Ghislaine O'Hanley (Engagement Coordinator), Cherie LeMoine (Admin Assistant), Tami Lewis (Charlottetown Rural), Sandy Nicholson (Colonel Gray), Trevor Moase (Kensington), Donna MacLeod (Kinkora), Leah Munro (Montague), Virginia Doyle, (Three Oaks), Kelly Herget (Westisle - Skype)
Regrets: Windsor Wight (Bluefield), Nathan Jay (Morell), Tara Hill Burke (Souris)

MOTION: To approve new Board Members, Heather Mullen, Recording Secretary and Virginia Doyle, Director, Three Oaks Family of Schools.

Moved by Cory Thomas. Seconded by Shelley Muzika. **MOTION CARRIED.**

Orientation: Board roles and responsibilities were outlined by Peter.

2. Approval of Agenda May 19, 2016

MOTION: That the agenda be approved, with the addition of "Ladies Learning Code" (Peter Rukavina).

Moved by Shelley Muzika. Seconded by Leah Munro. **MOTION CARRIED.**

3. Approval of Minutes of March 9, 2016 Meeting

MOTION: That the minutes of the March 9, 2016, meeting be approved as presented.

Moved by Cory Thomas. Seconded by Trevor Moase. **MOTION CARRIED.**

4. Business Arising

Action Items from March 9, 2016 meeting were completed.

Peter mentioned Ladies Learning Code, a new volunteer organization coming to P.E.I., to encourage women to get involved in technology. Graduates act as mentors to others. Emily Coffin is the PEI coordinator. LLC may be able to assist kids if funding is approved to access them. LLC teaches coding, html, etc. and could possibly function as a new home for the robotics kits.

5. President's Report

Lisa MacDougall's written report for May 19, 2016 was submitted as circulated with highlights as follows:

- Atlantic Caucus and New Brunswick Home and School AGM were excellent networking opportunities.

- “An afternoon of Practicing Reconciliation Through Education” at Summerside Intermediate School was an very exciting celebration and demonstration of the new curriculum that will be introduced in all grade 9 classes next year.

6. Executive Director’s Report

Shirley’s written report for May 19, 2016 was submitted as circulated with one highlight: Shirley and Heather reported on usage of Robotics Kits. Use of robotics kits in schools and feedback is positive; increased usage as year progressed. Recommend that there be no changes for next school year with review in June 2017.

7. Parent Engagement Report

Ghislaine O’Hanley’s written report for May 19, 2016 was submitted with highlights as follows: Three webstories are ready to post online to illustrate results of Parent Leadership Grant Projects.

8. Reports from Committees

a) Finance Report

Shelley reported that PEIHSF runs on calendar year; Bank balance: \$90,000

a) Dissolution of Former Committees. Committees as follows: Finance and HR, Provincial School Lunch Program, Health and Wellness, Meetings (AGM & Semi-Annual), Parent Engagement, Resolutions and Policy, School Calendar, Minister’s Advisory Committee on Technology.

ACTION: Shirley to inquire about PEIHSF committee representatives for School Calendar and Minister’s Advisory Committee on Technology under the new department system.

Resolutions and Policy Committee – Peter Rukavina, Heather Mullen, Virginia Doyle.

Meetings Committee: Lisa, Shirley, Heather Mullen, Sandy Nicholson

b) Establish Working Group for Resolution 2016-02 – Resolutions committee work.

c) District Advisory Council Reports and Discussions highlights as follows:

- Charlottetown Rural - Tami Lewis
- Bluefield – Windsor Wight not in attendance
- Colonel Gray - Sandy Nicholson
- Kinkora - Donna MacLeod:
 - Brainstorming brought out a variety topics for discussion;
 - Reorganizing, rezoning
 - Curriculum for optimal time to cover material;
 - School Calendar Professional Development days....what should these look like?;
 - Teachers #1 developers of school calendar;
 - Mental health, anxiety issues - need more supports in this area; Do parents realize there is medical coverage for families; they can and should seek supports outside of school
- Kensington - Trevor Moase: Attended the Kinkora/KISH meeting; same report as Donna.
- Montague - Leah Munro:

- Late immersion
 - 21st Century learning (Skype, rotating teachers for immersion)
 - Reorganizing, rezoning
 - Mental health issues, solutions (brainstorm – social workers in school), bring back A Plus Program and alternative education for elementary (K – 6)
 - Three Oaks - Cory Thomas:
 - Mental health issues
 - Assessments, Tests (40 percent of final mark),
 - Equity across province for resources
 - 21st Century Learning (flip classroom)
 - Alternate rep if director is not available to attend meeting; Virginia Doyle new rep
 - Westisle - Kelly Herget:
 - Brainstorming solutions – to reorganize education
 - Health services within school system
 - High school semester system leaves very little room for electives
 - Suggestion to move from a 4 period day to a 5 period day
 - Do a review of whole French immersion program
- a) Learning Partners Advisory Council – Peter Rukavina
 Peter reported Bill Whelan’s concept of District Advisory Council as follows:
- PEIHSF Board to be an equal member in the discussion
 - Everyone should view as local/altruistic representative or “ALL” of “humankind”
 - Sensitive to process and participation; reach out and help
 - Very aware of where “the rubber meets the road”
 - Encourage when sharing advice that it be in the form of a recommendation or action
 - Learning Partners Council – Concerned with learning encompassing “cradle to grave”; to identify problems/solutions
- b) Semi-Annual Meeting 2016 = Suggestions for meeting content to include:
- Discussion topics related to DAC
 - Role of regional representative
 - Role of regional PEIHSF representative

9. New Business

- a) AGM – Evaluation, Workshop summaries and Minutes can be viewed online.
- b) Semi-Annual – Location (Gulf Shore); Date: October 25
- Discussion format to be determined.
 - Semi-Annual Meeting discussion topics related to District Advisory Councils
 - Role of regional representatives
 - Role of regional PEIHSF representatives

ACTION: Shirley = Ask Gulf Shore H&S to host Semi-Annual meeting, Oct. 25/16.

- c) Fall Leadership Training – Last week of September preferably.

If Morell Consolidated joins, will ask them to host a training session. Peter mentioned to ensure that Vicki and Stephen have correct wording around membership consisting of the whole school community.

d) Morell Consolidated Update – Considering rejoining PEIHSF. Requested PEIHSF speaker.

ACTION: Heather will attend May 15th information/organizing meeting in Morell Consolidated.

e) Women’s Institute – Active Like a Girl Walk and Run Event, October 1, 2016
PEIHSF supported this event by circulating dates; will do this again.

ACTION: Heather/Shirley to ask Morell to host a Fall Leadership Training workshop; Shirley/Lisa to meet with Vicki and Stephen regards training.

ACTION: Shirley to circulate date of Walk/Run Event in September/October Updates.

10. Next Meeting: To be scheduled for late August or early September. A Doodle Poll will be circulated.

11. **ADJOURNMENT:** The meeting adjourned at 8:10 p.m.

Semi-Annual Planning exercise followed. Lisa circulated a brief survey to the board asking for priorities. Results include:

- A. Consensus
- B. Collaborative
- C. How to be an effective participant in a meeting!

Board members divided into three discussion groups to discuss priority topics.

ACTIONS LIST

1. Shirley = Inquire about Minister’s Advisory Committee on Technology and School Calendar committees and PEIHSF representation under new system.
2. Shirley to ask Gulf Shore H&S to host Semi-Annual meeting, Oct. 25/16.
3. Heather will attend May 15th information/organizing meeting in Morell Consolidated.
Heather/Shirley to ask Morell to host a Fall Leadership Training workshop; Shirley/Lisa to meet with Vicki and Stephen regards training.
4. Shirley to circulate date of Walk/Run Event in September/October Updates.