

## **Action Items Arising from August 7, 2012 PEIHSF Board Meeting**

1. ACTION ITEM: Time for school lunch was not raised at the last School Calendar meeting; Pam and Peter will make a point of raising it at the next meeting.
2. ACTION ITEM: Shirley will investigate ScotiaBank vs. TD Canada Trust vs. Metro Credit Union as regards fees for non-profit organizations and report back at the next meeting.
3. ACTION ITEM: A “Finance Committee” of Lisa, Lee and Sue be formed to meet to develop an internal budget.
4. ACTION ITEM: The format of the Semi-Annual Meeting will stay the same for 2012.
5. ACTION ITEM: Regional Directors to contact the Home and School presidents in their regions.
6. ACTION ITEM: A committee of Owen, Pam, Adam and Lee will be struck to make contact with partners in law enforcement, justice, addictions, etc.
7. ACTION ITEM: A committee of Pam, Peter, Owen, Shirley and Karla will be struck to manage the survey.
8. ACTION ITEM: A committee of Joanna, Michael, Shelley, and Owen was struck to oversee the planning of the 60th anniversary event.
9. ACTION ITEM: Peter agreed to research the possibility of changing bylaws to allow, formally, for online meetings and board-level decisions.

# **Prince Edward Island Home and School Federation Inc.**

Board of Directors Meeting – August 7, 2012  
PEIHSF Board Room, Royalty Centre, Charlottetown

## **Call to Order**

The meeting was called to order by President Pam Montgomery at 5:13 p.m.

In attendance were: Pam Montgomery (President), Lisa Geldert (Vice-President), Owen Parkhouse (Past-President), Sue Pettit (Treasurer), Peter Rukavina (Secretary), Ken Williams (Region 1 Director), Adam Baldwin (Region 2 Director), Lee Gauthier (Region 3 Director), Karla Thompson (Region 4 Director), and Shirley Smedley Jay (Executive Director).

Regrets were received from Raeann Kinch (Region 1 Director), Joanna Stewart (Region 2 Director), Shelley Muzika (Region 3 Director), and Michael Pendergast (Region 4 Director).

Peter Rukavina acted as recording secretary.

## **Approval of Agenda**

**MOTION:** That the agenda be approved as circulated. Moved by Lisa Geldert. Seconded by Lee Gauthier. **MOTION CARRIED.**

## **Approval of Minutes of May 17, 2012 Meeting**

**MOTION:** That the minutes of the May 17, 2012 meeting be approved as presented. Moved by Owen Parkhouse. Seconded by Lee Gauthier. **MOTION CARRIED.**

## **Business Arising from the Minutes**

**ACTION ITEM:** Time for school lunch was *not* raised at the last School Calendar meeting; Pam and Peter will make a point of raising it at the next meeting.

Shirley received some feedback on “role of the PEIHSF” from directors, but welcomes more.

Dr. Kinsey Smith, Health PEI board member, met with Pam, Sue, Peter, Lee and Shirley in June and we had a frank discussion about the challenges and opportunities of an appointed board, as well as some helpful tangents into the possible connections between health and education issues.

Directors were reminded to review to circulated Annual Meeting evaluation summary.

Pam forwarded to directors, via email, the “Facebook policy” of the Western School Board.

Shirley will wait until the structure of the new English Language School Board is released before drafting a motion on aligning our board structure with theirs.

### **Financial Report**

Sue Pettit presented a report on the financial position of the PEIHSF as of June 29, 2012. Account balances are as follows:

- Current Account: \$29,812.55
- GIC 1: \$40,000.00 matures September 21, 2012
- GIC 2: \$20,000.00 matures November 16, 2012

Additionally we have received our \$37,500 operating grant and \$35,000 parent engagement grant, and these have also been invested in GICs.

**ACTION ITEM:** Shirley will investigate ScotiaBank vs. TD Canada Trust vs. Metro Credit Union as regards fees for non-profit organizations and report back at the next meeting.

**MOTION:** The Financial Report be accepted as presented. Moved by Ken Williams. Seconded by Lisa Geldert. **MOTION CARRIED.**

### **Presidents Report**

Pam Montgomery presented a report on recent activities:

- It's a busy time for the education system, with board amalgamation, funding issues, etc.
- Replies to our AGM resolutions have been received and circulated to directors, and posted on our website.
- Applications have been received by government for the new appointed English Language School Board.
- Pam would like our regional directors to make contact with home and school presidents in their region (each regional director to take 1/2 the schools), by way, in part, of "filling the gaps" left by the amalgamation.
- Directors are encouraged to attend the "meet the teacher" night in their region's schools.
- Pam met with Superintendent McMillan and one of the items discussed was whether we would be willing to change our Semi-Annual Meeting format to be more discussion-oriented, with casual small-group discussion.
- We need to concentrate our efforts on intermediate and senior schools.

Following from Pam's report came the following motions and action items:

**ACTION ITEM:** A "Finance Committee" of Lisa, Lee and Sue be formed to meet to develop an internal budget.

**ACTION ITEM:** The format of the Semi-Annual Meeting will stay the same for 2012.

**ACTION ITEM:** Regional Directors to contact the Home and School presidents in their regions.

## **New Business**

### ***Priorities***

There was discussion about 2012-2013 priorities for the PEIHSF, with options ranging from technology to health, safety and social issues. There was considerable discussion of safety-related issues – weapons in schools, drinking and driving, substance abuse, etc.

**ACTION ITEM:** A committee of Owen, Pam, Adam and Lee will be struck to make contact with partners in law enforcement, justice, addictions, etc.

(Lisa Geldert left the meeting at 7:00 p.m.)

### ***Student Achieve System (SAS)***

There was a review of the Student Achieve system and its use an implementation, esp. in light of the delayed implementation of all features for intermediate schools (was supposed to roll out in fall 2012, now delayed into 2013, possibly the fall).

### ***Canadian Home and School Federation***

The membership status of the PEIHSF in the Canadian Home and School Federation was discussed in light of the CHSF annual meeting in Charlottetown.

**MOTION:** The PEIHSF not renew its membership in the Canadian Home and School Federation and communicate this in a letter offering our rationale and leaving the door open to re-joining at a later date if the situation changes. Moved by Ken Williams. Seconded by Sue Pettit. **MOTION CARRIED.**

### ***Parent Engagement Survey***

The Parent Engagement Survey was discussed: Shirley reported that Myles Turnbull at UPEI advised *against* using UPEI students to run the survey. As such it was suggested that we issue a Request for Proposals.

**ACTION ITEM:** A committee of Pam, Peter, Owen, Shirley and Karla will be struck to manage the survey.

## ***60th Anniversary***

The PEIHSF 60th anniversary is this year, and Owen is leading the plans toward marking it, focusing on a “Silver Jubilee Gala” fundraising event: black tie, guest speaker, silent auction of attendee-created childhood art memories, etc.

Other ideas for the anniversary discussed were awards, scholarships and bursaries.

Possible dates were discussed in January and February.

**ACTION ITEM:** A committee of Joanna, Michael, Shelley, and Owen was struck to oversee the planning of the 60th anniversary event.

## ***E-Meetings***

**ACTION ITEM:** Peter agreed to research the possibility of changing bylaws to allow, formally, for online meetings and board-level decisions.

## ***Fall Meeting Schedule***

The fall meeting schedule was tentatively set as:

- Summerside, Thursday, Sept. 13 at 6:30 p.m.
- Kinkora, Semi-Annual Meeting, Oct. 18 at 6:30 p.m.
- Charlottetown, Nov. 8 at 6:30 p.m.

## ***Semi-Annual Meeting***

Several additional points were discussed related to the Semi-Annual Meeting:

- There will be a presentation on the SHAPES project.
- The usual response-to-resolutions will proceed as in previous years. We may ask Marion Murphy to mediate this.
- We will look at switching the location to the Kanata Club in Kinkora.

## **Adjournment**

The meeting adjourned at 8:02 p.m.