

Prince Edward Island Home and School Federation Inc.

Board Meeting November 24, 2016
Room 125 Royalty Centre, Charlottetown, PEI

1. Call to Order

President Lisa MacDougall called the meeting to order at 6:00 p.m.

In attendance: Lisa MacDougall (President), Peter Rukavina (Past President), Cory Thomas (Vice President), Shelley Muzika (Treasurer), Heather Mullen (Secretary), Shirley S. Jay (Executive Director), Windsor Wight (Bluefield), Tami Lewis (Charlottetown Rural), Sandy Nicholson (Colonel Gray), Trevor Moase (Kensington), Donna MacLeod (Kinkora), Leah Munro (Montague), Tara Hill Burke (Souris), Kelly Herget (Westisle - Skype) Regrets: Virginia Doyle, (Three Oaks)

2. Approval of Agenda November 24, 2016

Peter requested an addition to the Agenda as circulated: 5.4 Learning Partners Advisory Council Report

MOTION: That the agenda be approved as circulated with the addition.

Moved by Cory Thomas. Seconded by Leah Munro. **MOTION CARRIED.**

3. Approval of Minutes of September 15, 2016

MOTION: That the minutes of the September 15, 2016, meeting be approved as presented.

Moved by Sandy Nicholson. Seconded by Cory Thomas. **MOTION CARRIED.**

4. Business Arising

Peter to consider a non-voting member's fee for the January Board meeting.

5. Reports

5.1 President's Report – Circulated in meeting package.

Lisa circulated her report. She made particular mention of the Collaborative Leadership and Facilitation Course at UPEI and what benefit it is to all who are attending. It is especially helpful that there are a group of six people attending the course from Home and School, as they will all be able to take what they have learned back to their respective Home and Schools.

5.2 Office Report – Circulated in meeting package. Highlights include:

Shirley is pleased to have Cherie LeMoine, Administrative Assistant in the office four days/week. Also, is appreciative for the opportunity to take the UPEI Collaborative Leadership and Facilitation Course. It will be very beneficial to the Federation.

5.3 School Food Report

Tracy Michael submitted an update report to the PEI Home and School Federation on the state of school food on Prince Edward Island at the present time.

- Lisa requested that the Board Members review the report as circulated and comment on what else they think should have appeared in the report or what else is needed to evaluate the status of school food as it exists presently.

- Lisa commented that she had anticipated that the data contained in the report would be broken down school by school so that there would be a clear understanding of the type of school food served at the breakfast and lunch programs in each particular school and to how many students.
- Heather noted that the numbers cited in the sample size of the Grade 10-12 students surveyed was very low to get an accurate result.

5.4 Learning Partners Advisory (LPA) Council

Peter reported about the recent LPA Council: They spent most of the meeting drafting a press release. He sits on the Autism Society and shared his experiences learning about the provincial autism library which led him on a path to discover the disconnect between the new public schools branch and the former education services. He brought up his concerns to the LPA and requested a representative from the autism community be added to LPA. This was seen as too specific. LPA may look at their needs in a smaller group.

6. Finance Report

6.1 Finance Update - Shelley circulated the Finance Report.

Current balance of approximately \$8000. By the end of our fiscal year, Dec. 31/16, we will be over budget by \$25K. We need to keep a reserve of \$75K. Shelley put together a proposed budget and will request 4% increase. We did not receive the requested 2% increase last year. She is also proposing to raise membership fees by doubling the current amount which have not been increased since inception in 2003. The amounts would raise to \$100 for under 200 student population and \$200 for over 200 student population. This would have to go forward as a motion to the AGM in April 2017. Perhaps a round table on membership fees is in order. The Board met in camera and will continue the conversation at the January Board Meeting.

MOTION: Peter made a motion to accept the revised budget. All in favour.

6.2 Proposed budget 2017-2018

Shelley proposed that the Federation raise the membership fees for the 2017-2018 school year, which have remained static for 15 years to generate other revenue

7. New Business

7.1 Chef Tony Geraci School Food Tour – Discussion to follow during our meal together.

7.2 Annual Meeting & Conference Planning, April 8, 2017 – speakers, workshops, format, appoint Nominations Chair and Resolutions Committee as well as AGM planning committee.

Resolutions Committee = Heather, Kelly Herget, Tara

Nominations Committee = Peter

AGM Planning Committee = Cory, Donna, Trevor, Leah

8. **ADJOURNMENT:** Trevor moved to adjourn the business portion of the meeting at 7:20 p.m.

Next Meeting: Thursday, January 26, 2017- Summerside (Location to be determined)

ACTIONS

1. Peter to consider a non-voting member's fee for the January Board meeting.
2. Heather & Shelley will bring back research to the Board to continue in camera discussion.

Chef Tony Geraci's, School Food Tour, October 19 - 27, 2016
Board member's comments

Heather

- The ball started to roll with Tony's visit—the conversation was begun
- Where do we go from here—there is a long way to go from where we are to having a province-wide healthy school lunch program in place.

Shelley

- Tony's visit started the conversation
- How do we move forward from where we are now to seeing the goal realized of a universal healthy school lunch program in all PEI schools?
- Who delivers school food?
- Begin with a pilot program in a few schools
- The Province cannot be the one to own and deliver the universal school lunch program as they would have to be at arm's length from the suppliers and people employed to deliver the program.

Peter

- Tony's visit was a great thing.
- Culinary Arts students are already operating a school lunch program in Kinkora Regional School. This program could be used as a model.
- Use the students to move forward.

Tara

- Start small and move forward
- We looked for someone to take over running the cafeteria at our school from the community, but no one stepped up.

Nathan

- Currently, volunteers deliver breakfast, lunch and snack programs.
- Allergies and food restrictions can be a problem in delivering programs

Windsor

- Spoke with some officials from the province after Tony's visit at their request. They were interested to hear more about the school lunch program and appeared open to the idea.
- Chartwells operates at East Wiltshire. Their contract does not allow the school to serve their own food to the students without permission from Chartwells.
- Would like this policy changed so that schools can deliver their own school lunch programs
- We need to use the momentum, started with Tony's visit to the Island, to continue moving forward
- Many principals express support for a better school lunch program knowing that Chartwells food is not liked by the students. Many principals would come on board if we moved ahead with an alternative.

Kelly

- Tony was very impressive! Where do we start?
- The movement must begin at the grassroots level in each individual school.

Leah

- Montague High principal and vice principal would like to have a healthy school food program in their school.

Lisa

- Rochelle Schofield-Martin, who is piloting an entrepreneurial model in the French Schools in New Brunswick, would be a great resource; speaker suggestion at 2017 Annual Meeting.
- Intermediate and senior high students could do a research project on local food sourcing, menu selections, chefs and suitable school food production venues for a school lunch food program.

Sandy

- Tony's presentation to the student youth forms in the schools was very engaging; great interaction with them.
- The Home Economics teacher at Montague Intermediate is keen to see a healthy school lunch program at their school.
- Kinkora's school lunch program could be a model for future programs in other schools
- Peter Bevan-Baker made mention in the house of Tony's visit and its impact; in favor of a universal healthy school lunch program

Cory

- Start with a few pilots in selected schools and show the Province the success of these pilots

Donna

- Kinkora Culinary Arts Program is successful; is excited about the opportunities going forward to affect positive change in school food for all Island schools.

Trevor

- Tony was great!
- Queen Elizabeth Elementary has their own school lunch program prepared by a local Chef and volunteers consisting of hot meals prepared in a very simple kitchen facility. They serve, on average, 180 students per day for approximately \$3.50 per person. The meals are ordered at the beginning of each month. It has proven to be very successful. So it can be done!

Shirley

- Jeff Eagar did an exceptional job taking Tony's interactions with students, government reps included the Premier. We can look forward to an edited version of the raw footage to use as inspiration and promotional purposes.

Tami

- I did not get to hear Tony in person, but the video, "Cafeteria Man", was excellent!