

Prince Edward Island Home and School Federation Inc.  
Minutes (Draft) of the 66<sup>th</sup> Annual General Meeting  
Saturday, April 13, 2019  
Rodd Charlottetown Hotel, Charlottetown, PEI

Call to Order

President Cory Thomas called the meeting to order at 8:45 a.m. opening with a welcome reading. Cory introduced the head table, Marion Murphy, Parliamentarian, Donna MacLeod, Secretary and Heather Mullen, Vice President and welcomed 75 delegates registered representing 36 schools and guests.

1. Adoption of Agenda 2019

**MOTION:** To adopt the 2019 AGM agenda as circulated.

Moved by Tracy Ellsworth.

Seconded by Lisa MacDougall.

**MOTION CARRIED.**

2. Adoption of AGM Minutes 2018

**MOTION:** To adopt the minutes of the 65<sup>th</sup> Annual General Meeting, April 14, 2018 as circulated.

Moved by Tracy Ellsworth.

Seconded by Lisa MacDougall.

**MOTION CARRIED.**

3. President's Report

Cory Thomas provided highlights from his report in the 2019 Book of Reports (pg. 20-22). The Federation is continuing to advocate for a healthy school food program. Nine school pilots are lined up for the fall. Improving communications between locals and partners in education is important to the work in Home and School. Our website holds all federation information and is kept current. Another part of our communications plans led to purchasing Bannerbugs for Home and School Associations.

Resolutions become policy of the Federation and guide our work to advocate for improving PEI's education system. Queen Elizabeth Home and School presented a resolution in 2017 asking the government for AEDs to be placed in every school. The Federation took this to government and this year units were placed in all schools in the province. Awards are presented to school staff, crossing guards, school bus drivers, and Home and School volunteers. Consider nominating people who go above and beyond for our students in your school communities. Parent Leadership project grants are available annually. Check with the office or on our website to seek out ideas or read about successful projects. Thank you to board members for their work over the past year and to the executive director for here day to day work and dedication to the Federation.

**MOTION:** To adopt the President’s Report as presented.  
Moved by Tracy Ellsworth.  
Seconded by Lisa MacDougall.  
**MOTION CARRIED.**

4. Financial Report

Heather Mullen, Treasurer and David Wright, Accountant presented the report on the financial position of the PEIHSF fiscal year 2018 referencing financial information in the Book of Reports (pgs. 23-31). Clarification: Tellus project was a grant to develop the Help My Child website.

**MOTION:** To adopt the 2018 Financial Review and Report as presented.  
Moved by Tracy Ellsworth.  
Seconded by Lisa MacDougall.  
**MOTION CARRIED.**

5. Other Reports

**MOTION:** Other reports in the Book of Reports (pgs. 32-84) be accepted as circulated.  
Moved by Tracy Ellsworth.  
Seconded by Lisa MacDougall.  
**MOTION CARRIED.**

6. Resolutions

Heather Mullen chaired the resolution portion of the meeting.

**The following proposed resolutions were moved to the floor for discussion.**

**RESOLUTION 1-2019      School Renovation and Construction Recommended Guidelines  
Submitted by Three Oaks Senior High Home and School/Parent Council**

WHEREAS    the recent Three Oaks Senior High School renovation project (2016-2019) has been a challenge for many involved and many lessons have been learned, and

WHEREAS    a number of students reported adverse effects parents feel were directly related to construction, and

WHEREAS    there was an acknowledged removal of asbestos without use of hazardous material protocols in the very early days of the project while students, staff and custodians were present, and

- WHEREAS the school year was shortened for two consecutive school years (one week in 2016/2017 and two weeks in 2017/2018) and the marks of students may be effected by reduction in the number of classes attended during the school year, and
- WHEREAS a reduction in marks may mean the difference of being admitted to a post secondary institution of choice or even passing a subject and/or a school year, and
- WHEREAS classes were at times affected by construction noise, occasionally to the point students could not hear teachers, and
- WHEREAS some students are particularly effected by construction noise e.g. ADD/ADHD, and
- WHEREAS perception of a valuable school renovation project and morale of the construction staff and school staff was negatively affected, and
- WHEREAS parents were not initially aware of the full effects of the construction project, and
- WHEREAS some parents and students were reluctant to step forward to mention issues, and
- WHEREAS quality of education for all students must be kept in highest consideration during construction ~~or~~ and/or renovation projects;

THEREFORE BE IT RESOLVED that the PEI Home and School Federation request the Public Schools Branch, Department of Education, Early Learning and Culture and other government departments responsible for school renovations and construction to implement the following guidelines:

1. Any school renovation or construction to be preceded by a public consultation meeting involving all stakeholders with minimum of one month of well advertised notice to the school community. Advertising should include notice to parents via SAS school mail.
2. Public consultation meetings to disclose to the fullest extent possible the scope and duration of the project taking into consideration:
  - a. any effects the project will have on school availability
  - b. proper notice of the presence of hazardous materials taking into consideration the renovation
  - c. whether or not the renovation or construction will change the number of instructional days the school will be available to students
  - d. when the renovation or construction will make the school unavailable for extracurricular activities normally held at the school.
3. Establish a method to allow staff, students and parents to freely raise any issues related to the renovation or construction.
4. Removal of hazardous materials from affected areas of the school to be completed before students and staff are present and before other construction begins in order to avoid disturbance of those materials, even in non-construction areas, during the construction process e.g. dust falling from ceiling tiles.

5. Should construction be sufficient to require hoarding and be done while students are present that regular particulate air quality testing be done during the project. Test results are to be published for students and parents.
6. Regular construction updates should be made available.
7. Acceptable levels of noise should be agreed upon so as not to interrupt classrooms and those levels should be enforced.

DESTINATION:       Public Schools Branch  
                           Department of Education, Early Learning and Culture

**MOTION:** To approve Resolution 1-2019 School Renovation and Construction Recommended Guidelines as presented.

Moved by Leigh Dymont.

Seconded by Tracy Ellsworth.

**MOTION CARRIED.**

**RESOLUTION 2-2019:       Request for the Establishment of a Working Group To Research a Homework Policy for P.E.I.'S School System**

**Submitted by West Royalty Home and School Association**

WHEREAS   there is no homework policy in effect to guide teachers, parents and students in PEI school systems, and

WHEREAS   the lack of a homework policy creates confusion amongst students when discrepancies of homework assignments occur from grade to grade or between teachers within the same grade level and school, and

WHEREAS   there is strong evidence linking homework to successful student outcomes (Harris Cooper);

THEREFORE BE IT RESOLVED that the PEI Home and School Federation requests the Minister of Education, Early Learning and Culture and the Public Schools Branch establish a working group of stakeholders to research and create a framework for a Homework Policy for the PEI School System.

DESTINATION:       Public Schools Branch  
                           Department of Education, Early Learning and Culture

**MOTION:** To approve Resolution 2-2019 - Request for the Establishment of a Working Group to Research a Homework Policy for PEI's School System with friendly amendments as follows:

1. Remove the 3rd WHEREAS statement
2. THEREFORE BE IT RESOLVED that the PEI Home and School Federation requests the Minister of Education, Early Learning and Culture and the Public Schools Branch to establish a working group of stakeholders to research if there is a need for a Homework Policy in PEI's school system.

Moved by Karma McCallum.

Seconded by Tracey Ellsworth.

**Voting Results:** Against = 5 Abstention = 1

**MOTION CARRIED.**

The revised Resolution 2-2019 reads as follows:

**RESOLUTION 2-2019: Request for the Establishment of a Working Group To Research a Homework Policy for P.E.I.'S School System**

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WHEREAS the lack of a homework policy creates confusion amongst students when discrepancies of homework assignments occur from grade to grade or between teachers within the same grade level and school, and

THEREFORE BE IT RESOLVED that the PEI Home and School Federation requests the Minister of Education, Early Learning and Culture and the Public Schools Branch to establish a working group of stakeholders to research if there is a need for a Homework Policy in PEI's school system.

DESTINATION: Department of Education, Early Learning and Culture  
Public Schools Branch

7. Nominating Report/Elections:

Lisa MacDougall, Chair of the Nominations presented the Slate of Officers with a call for nominations to fill vacant positions. A slate of officers was nominated to fill vacant positions as follows:

**EXECUTIVE:**

**Positions:**

Secretary

Treasurer

**Nominees:**

Haley Zavo

Donna MacLeod

**Two Year Term Expires:**

AGM 2021

AGM 2021

**REGIONAL DIRECTORS: Families of Schools**

<b>Positions:</b>	<b>Nominees:</b>	<b>Two Year Term Expires:</b>
Bluefield	Vacant	AGM 2021
Kensington	Darby McCormick	AGM 2021
Souris	Vacant	AGM 2021
Three Oaks	Leigh Dymont	AGM 2021
Westisle	Dionne Tuplin	AGM 2021

**MOTION:** To approve the PEI Home and School Federation board of directors for 2019-2020 as presented. Moved by Karma McCallum. Seconded by Karen Clare.

**MOTION CARRIED.**

**Note:** Vacant positions will be filled by the Federation Board.

The new PEI Home and School Federation Board was inducted by Marion Murphy.

Outgoing board members were thanked for their contributions to the Federation during their respective terms of office.

8. New Business  
No new business.

9. Adjournment

**MOTION:** To adjourn the 66<sup>th</sup> Annual Business Meeting.

Moved by Tracy Ellsworth.

Seconded by Lisa MacDougall.

**MOTION CARRIED.**

Cory declared the regular business portion of the meeting concluded at 10:00 a.m.

10:30 a.m. Guest speaker, Geoff MacDonald, Education, Early Learning and Culture, presented information on the Student Well-Being Teams.

11:00 a.m. Carousel Brainstorming Session was led by Kin Consulting.

12:15 p.m. Luncheon: Her Honour Antionette Perry, Lt. Governor, and Parker Grimmer, Director, Public Schools Branch brought greetings to Home and School delegates.

Steve McQuaid Volunteer of the Year Award was presented posthumously to the late Shirley McGinn and accepted by Brendon McGinn, brother of the deceased.

Respectfully submitted,

Donna MacLeod, Secretary