

PRINCE EDWARD ISLAND HOME AND SCHOOL FEDERATION BOARD OF DIRECTORS TERMS OF REFERENCE

BOARD OF DIRECTORS....

- Board terms of office are 2 years
- Maintain liaison with and support for the Local Home and School Association components within their region.
- Provide a link between the local Home and School organization and its members and the PEI Home and School Federation.
- Facilitate the formation of Local Home and School Associations, if needed
- Provide a regional update at PEIHSF board meetings
- Discuss current educational issues and make decisions during board meetings, as needed.
- Participate as a voting member at the provincial board level, helping to implement policy, and make spending decisions.

MEETINGS:

- ✓ Board Meetings occur bi-monthly
- ✓ In person meeting rotate between Charlottetown and Summerside
- ✓ Carpooling is encouraged; mileage is provided
- ✓ Virtual attendance is incorporated to all board meetings
- ✓ Meeting schedules are determined by each new board
- ✓ Doodle Polls are used when necessary
- ✓ Meeting reminders are circulated 2 weeks prior

FAMILIES OF SCHOOLS:

- ✓ Families of Schools were formed in April 2014 by the Federation with board members representing a Family of Schools. This may include attending local meetings to represent PEIHSF within the family of schools (not mandatory, but certainly encouraged), organizing cooperative events as organized by the PEIHSF within the family of schools, if needed.
- ✓ Historically, regional directors have scaled their level of participation within their region to their availability and interests.

COMMITTEES:

- ✓ External committee requests are dealt with upon request (not many of these)
- ✓ Internal Committees are formed as needed (i.e. resolutions, nominations, AGM / Semi planning); Participation, in committees, is not mandatory.