

Prince Edward Island Home and School Federation Inc.
67th Annual General Meeting Minutes
Monday, September 14, 2020, 6:30 – 8:10 PM
1st Virtual AGM using Zoom Online Platform

06:30 PM WELCOME/INTRODUCTIONS

Cory Thomas, President welcomed everyone to the 67th Annual General Meeting; the first virtual meeting of the PEI Home and School Federation. Zoom protocols were reviewed and sound issues resolved. Pertinent business meeting documents can be viewed in the 2020 Book of Reports online at: peihsf.ca and on the shared screen. PEIHSF eligible voting members include five delegates per local association having paid membership fees for 2019-2020. Voting occurs through Zoom polls for members who choose to motion or second. Use the vote option on screen to be managed by parliamentarian, Peter Rukavina.

Attendance: 38 local Home and School Associations are registered with 34 present. Quorum is met.

Diversity Welcome: We would like to begin by acknowledging that the land on which we gather is the traditional and unceded territory of the Abegweit Mi'kmaq First Nation. Welcome to everyone. We welcome people indigenous to this place and recognize that we are on Mi'kmaq territory. Here we welcome all of our identities, valuing the richness of diversity gathered here. Whoever you are, you are welcome here. We welcome people from all across the province, the country, the world.

Introductions:

- Delegates / Board members
- Hon. Brad Trivers, Minister Education and Lifelong Learning
- Bethany MacLeod, Deputy Minister
- Tammy Hubley-Little, Dept. ELL Director English Programs
- Norbert Carpenter, Public Schools Branch Interim Director
- Peter Rukavina, AGM Parliamentarian
- David Wright, Accountant
- Isaac Williams, Tech/Sound

AGM Spring postponement statement:

The P.E.I. Home and School Federation Board of Directors rescheduled the Corporation's 67th Annual General Meeting from Saturday, April 18, 2020. This meeting will be held virtually on Monday, September 14, 2020 in support of the efforts of the Chief Public Health Office in dealing with the 2020 COVID-19 pandemic.

1. ADOPTION OF AGM AGENDA 2020

MOTION: To adopt 2020 AGM agenda as circulated.

Moved by Dionne Tuplin

Seconded by Mary MacDonald Pickering

MOTION CARRIED.

2. ADOPTION OF 2019 AGM MINUTES

MOTION: To adopt 2019 AGM Minutes as circulated.

Moved by: Sandy Nicholson

Seconded by: Michael Stanley

MOTION CARRIED.

3. PRESIDENT'S REPORT

Cory Thomas, President reported the following highlights:

It's been a challenging year due to global pandemic. Islanders have worked together to get students back to school. As president, relationships and building relationships have been important for me. Thank you to the education department and public schools branch for continuing to foster these important relationships which are imperative to the organization and children/youth. The Federation is pleased with the implementation of the new healthy school lunch program. Credit goes to past board members, in particular, Lisa MacDougall who was instrumental behind the scenes in bringing this to fruition. If it was ever needed, now is the time. Thank you to the executive and board members. Thank you to Shirley, Executive Director who does the heavy lifting – her work is greatly appreciated.

- Looking forward to continuing to be an active member of PEIHSF through at the local school level, advocating for children across the province.

Cory thanked local association presidents for submitting annual reports and adding supplementary reports about the impacts of COVID-19 in their school communities. He advised everyone to read these reports. (Annual reports record the history of PEIHSF.) **Reports are accepted as circulated.**

4. Adoption of Finance Report

The Finance Report presented by Donna MacLeod, Treasurer and David Wright, Accountant

MOTION #1: To accept Finance Report as presented.

Moved by Donna MacLeod

Seconded by: Alicia Packwood

MOTION CARRIED.

MOTION #2: To appoint David Wright, Accounting Services for the PEIHSF's next fiscal year.

Moved by Donna MacLeod

Seconded by: Patricia Abbott

MOTION CARRIED.

5. OTHER REPORTS

Accepted as circulated.

Cory thanked Local Presidents for submitting reports which work to write the history of the work of Home and School in Prince Edward Island. Thank you to those who added impacts of Covid-19 on their school communities. There is still time for this information to be added to reports; send to office.

6. RESOLUTIONS = CHAIRED BY HEATHER MULLEN, VICE PRESIDENT

Resolution 2020-1 School Principals/Vice Principal Administration Allotment

Submitted by Mount Stewart Consolidated Home and School Association

WHEREAS the current allotment of principals in Prince Edward Island schools (1 principal per 200 students and less than 20% vice principal per 200 students) is insufficient to address the needs of Prince Edward Island school children in schools with under 200 students, and

WHEREAS the principals of a small school is most directly responsible for maintaining the relationship between the school and the community, they develop a strategy for school-community relations, and

WHEREAS principals ensure that their schools allow both adults and children to put learning at the center of their daily activities, and

WHEREAS principals focus on building a sense of school community, and

WHEREAS *principals play a major role in developing a "professional community" of teachers who guide one another in improving instruction, and*

WHEREAS principals that are teaching courses in schools with under 200 students are required to attend the same meetings and Professional Development as other PEI principals as well as Professional Development in their subject matter,

THEREFORE BE IT RESOLVED that the PEI Home and School Federation request the Minister of Education and Lifelong Learning address principal allotment positions in Prince Edward Island schools, and

BE IT FURTHER RESOLVED that the PEI Home and School Federation request the Department of Education and Lifelong Learning to demonstrate its commitment to PEI students by establishing a target of a minimum of one full time principal and one .50 vice principal for every PEI school.

DESTINATION: Public Schools Branch
 Department of Education and Lifelong Learning

BACKGROUND: This would directly impact 19 of PEI's 56 English Language Schools having student populations as follows:

1. Alberton Elementary – 118
2. Amherst Cove Elementary – 118
3. Belfast Consolidated – 109
4. Cardigan Elementary – 100
5. Georgetown Consolidated – 57
6. Kinkora High – 156
7. Morell Consolidated – 175
8. Morell Regional High – 149
9. Mt. Stewart Consolidated – 188
10. O'Leary Elementary – 109
11. Parkdale Elementary – 174
12. Somerset Consolidated 151
13. Southern Kings Consolidated – 188
14. St. Jean Elementary – 107
15. St. Louis Elementary– 112
16. Tignish Elementary – 174
17. Vernon River Consolidated – 183
18. Donagh Regional – 206
19. M.E. Callaghan Intermediate – 207

MOTION: To move Resolution 2020-1 to the floor for discussion.

Moved by Leanne Feehan.

Seconded by Marla Guidney.

MOTION CARRIED.

RESOLUION 2020-2 PEIHSF Resolution Electronic Form

Submitted by Bloomfield Home and School Association

WHEREAS one of the stated purposes of a PEI School and School Federation resolution is to establish Home and School policy for the whole of Prince Edward Island, and
WHEREAS resolutions are a vital way for local Home and Schools to affect positive change in school communities across the province, and
WHEREAS the number of dual income earners continues to increase, leaving parents with less time to devote to volunteering opportunities, whether Home and School related or otherwise, and
WHEREAS the current method of drafting a resolution is presented in a government friendly, professional way which can be intimidating for members of the public not well versed in the art of drafting a resolution,

THEREFORE, BE IT RESOLVED that the PEI Home and School Federation be requested to develop an e-form using a plug and play approach for local Home and Schools to use in the drafting process which would keep the professional aspect of the resolution while also acknowledging and respecting the precious time of our volunteers use in crafting these fundamentally important resolutions.

DESTINATION: PEI Home and School Federation

WITHDRAWN. Deferred to board.

Resolution 2020-3 Comparative Analysis of Report Cards

Submitted by Prince Street Home and School Association

WHEREAS there are eight different models used for report cards at schools across Prince Edward Island, and differences exist even within report cards for the same grade levels and grade ranges; and
WHEREAS parents of students who move from one school to another and whose new school uses a different report card model than the school they left face challenges comparing and understanding student learning and achievement; and
WHEREAS there is province-wide consistency in curriculum that should facilitate consistency in report card models; and
WHEREAS report cards are an essential tool for engaging parents and care-givers in student learning and in communicating learning goals and achievements,

THEREFORE BE IT RESOLVED that further to the PSB report card survey distributed last spring, the PEI Home and School Federation request the Public Schools Branch (and/or Department of Education and Lifelong Learning) engage parents and school communities through the PEI Home and School Federation to have input into the evaluation framework for report card models.

DESTINATION: Public Schools Branch
 Department of Education and Lifelong Learning

MOTION: To move Resolution 2020-3 to the floor for discussion.

Moved by Keir Lowther.

Seconded by Robin Aitken.

MOTION CARRIED.

RESOLUTION 2020-4 Request School Websites to be Hosted on PEI Government Server

Submitted by Birchwood Home and School Association

WHEREAS families rely on school websites to access information on current and upcoming events, and standard school information, and

WHEREAS there is no guide for ensuring consistency of look or feel of school websites across the province, and

WHEREAS parents, caregivers, students, and other stakeholders have a range in experience and familiarity with navigating websites, and

WHEREAS ensuring ease of access to school information for parents and students enhances and increases the quality of the school experience, and

WHEREAS the security of the information and images on school websites require safeguards from hacking,

THEREFORE, BE IT RESOLVED that PEI Home and School Federation request the Public Schools Branch, and the Department of Education and Lifelong Learning to work with the schools across the province to implement the following:

1. School websites will be hosted on the PEI Government server, providing a higher level of security, and an established website design template and consistent layout for easy navigation. Schools will maintain flexibility to personalize their school website beyond these essentials.
2. Schools will have access to IT and Web Development supports to implement an initial updating of their websites, where necessary, and ongoing support at appropriate times in the year to maintain the school website, where necessary.
3. Schools will have access to training for those staff who are responsible for in-house web site maintenance at appropriate times in the year, providing proper skill development to maintain consistency over time.

DESTINATION: Public Schools Branch
Department Education and Lifelong Learning

MOTION: To move Resolution 2020-4 to the floor for discussion.

Moved by Linda MacLean

Seconded by: Kim Gillis

Friendly Amendment:

1. Amanda Doherty-Kirby: "Implement" changed to "discuss"
2. Made by original mover: To add 4th point for discussion around paid role for person in school who is responsible for maintaining website.

Friendly amendment wording:

THEREFORE, BE IT RESOLVED that PEI Home and School Federation request the Public Schools Branch, and the Department of Education and Lifelong Learning to work with the schools across the province to discuss the following:

1. School websites will be hosted on the PEI Government server, providing a higher level of security, and an established website design template and consistent layout for easy navigation. Schools will maintain flexibility to personalize their school website beyond these essentials.
2. Schools will have access to IT and Web Development supports to implement an initial updating of their websites, where necessary, and ongoing support at appropriate times in the year to maintain the school website, where necessary.

3. Schools will have access to training for those staff who are responsible for in-house web site maintenance at appropriate times in the year, providing proper skill development to maintain consistency over time.
4. Discussion around paid role for person in school who is responsible for maintaining website.

MOTION CARRIED.

7. NOMINATIONS REPORT / ELECTIONS = LISA

Lisa presented the slate of officers and called for further nominations three times from the floor. There were no further nominations. Lisa called for a motion for nominations to cease and accept the Slate of Officers as presented.

<u>Position:</u>	<u>Name:</u>	<u>Term Ends:</u>
President	Heather Mullen	AGM 2022
Vice President	Andrea Richard	AGM 2022
Charlottetown Rural	Michael Stanley	AGM 2022
Colonel Gray	Shannon Bruyneel	AGM 2022
Kinkora	Krista Murphy	AGM 2022
Montague	Craig Goodick	AGM 2022
Morell	Mary Kendrick	AGM 2022
Bluefield	Rosie MacFarlane	AGM 2021
Three Oaks	Maria McMahan	AGM 2021

MOTION: For nominations to cease and accept the PEI Home and School Federation 2020-2021 slate of officers as elected.

Moved by: Dionne Tuplin

Seconded by: Leanne Feehan

MOTION CARRIED.

Induction: Peter Rukavina, Parliamentarian carried out the induction of the new 2020-2021 board.

Lisa MacDougall expressed a thank you on behalf of the Federation board and membership to Cory Thomas for serving as president 2018-2020.

Cory offered a thank you to outgoing board members and welcome to the new board.

8. No New Business.

9. Cory called for adjournment.

Cory called on Hon. Brad Trivers, Minister of Education and Lifelong Learning to provide an education update and announced the minister will take questions following his report.

08:10 PM Closing Remarks

Cory thanked Minister Trivers, delegates and guests for attending.

Respectfully submitted by,

Haley Zavo, Recording Secretary