

Prince Edward Island Home and School Federation Inc.

2013 60th Semi-Annual Meeting

Tuesday, October 15, 2013, 5:45 PM – 8:30 PM

Bluefield High School, Hampshire PE

Registration and an informal meet and greet was held in the Bluefield Cafeteria. Shirley Jay and Shelly Keenan distributed meeting packages to registrants upon their arrival.

Call to Order

The meeting was called to order by President Pam Montgomery at 6:25 p.m. Ellen Campbell acted as Recording Secretary.

Pam welcomed members and guests, including Hon. Alan McIsaac, Minister of Education and Early Childhood Development, English Language School Board Superintendent Cynthia Fleet, Deputy Minister Dr. Sandy MacDonald and English Language Board Chair Fred Osborne. Other education department representatives included: Deputy education minister, Sandy MacDonald, Senior Director, Imelda Arsenault, Cheryl Tanton, Health and Physical Education Curriculum Specialist and Sterling Carruthers, Healthy Schools Specialist. Guest education partners will participate in the round table discussions on six topics: Health and Wellness, Communication, Technology, School Trustees, School Calendar and Parent Engagement.

Adoption of Agenda 2013

MOTION: The agenda be approved as circulated. Moved by Shelley Muzika, seconded by Ellen Campbell. **MOTION CARRIED.**

Adoption of 2012 Semi-Annual Meeting Minutes

MOTION: The minutes of the 2012 Semi-Annual Meeting be approved as circulated. Moved by Jessica Campbell, seconded by Shelley Keenan. **MOTION CARRIED.**

Treasurer's Report

Shelley Muzika presented a brief report on the PEIHSF financial situation. Total revenue as of September 30 is \$100,717.39 and expenses at \$83,711.30 for a net income of \$17,006.09. Revenue for the year comes primarily from a \$35,000 parent engagement grant and a \$37,500 operating grant from the Department of

Education and Early Childhood Development. Also included in revenue is the \$20,000 TELUS grant. She circulated an Income Statement (attached) dated January 1, 2013 to September 30, 2013 (attached).

MOTION: The financial summary be approved as circulated. Moved by Lee Gauthier, seconded by Ellen Campbell. **MOTION CARRIED.**

President's Report

Pam Montgomery presented the President's Report (attached). Pam also reported that three important initiatives have been developed in response to feedback that the Federation has received from its members:

- 1) Established a collection of board subcommittees consisting of representatives of the board, of local home and school associations, and of partners in the education system.
- 2) Continues to create more meaningful engagement with education stakeholders including the ELSB, PEITF, Welcome to Kindergarten group, as well as the Department of Education and Early Childhood Development.
- 3) Through the TELUS grant, developing the "Help My Child" website with accompanying video, as a single access point resource for parents, students, and educators on cyberbullying and substance abuse prevention.

New Business /Announcements

Pam Montgomery called for new business from the floor. There being no new business, Pam Montgomery called for a motion to adjourn. Moved by Shelley Muzika, seconded by Jessica Campbell. **MOTION CARRIED.**

So-ended the format business of the Semi-Annual meeting. At this point the meeting adjourned for a brief 15-minute break before continuing with the PEI Home and School Federation sub-committee break-out sessions.

Submitted by: Ellen Campbell, PEIHSF Secretary